

**Nwafor Orizu College of Education, Nsugbe**

**Office of the Registrar**

**P.M.B. 1734**

**Onitsha.**

**Anambra State.**

**Provost: Dr. Cordelia Ego Uzoezie, Ph,d (Edu. psych.);**

**M.Ed. (Child Dev.); B.Ed. (Homee). NCE (Homee)**

**Ag. Registrar: G.U. Okeke, BSc, M.Sc, mnim**

**NOCEN/CR/AOC/237/268**

**16<sup>th</sup> September, 2015**

**Invitation for Pre-Qualification and Tender Notice to Contractors**

**Introduction**

Nwafor Orizu College of Education, Nsugbe (NOCEN) desires to undertake the Procurement/Drilling of borehole/construction and Renovation of buildings/facilities with 2012/2013/2014 merged TETfund normal intervention.

**Pre-Qualification Requirements**

Interested competent contractors who wish to submit to the pre-qualification exercise and bid/tender for any/all of the listed jobs are to send the under-listed qualification requirements to the undersigned:

- (1) Evidence of registration with Corporate Affairs Commission.
- (2) Tax Clearance Certificate of the last 3 years (2012, 2014) duly stamped.
- (3) Copy of VAT registration certificate and remittance.
- (4) Evidence of compliance with Pension Reform Act 2004 by inclusion of current clearance certificate from National Pension Commission.
- (5) Evidence of registration as a contractor with Nwafw Orizu College of Education, Nsugbe.
- (6) Certified true copy of memorandum and Articles of Association of the company.

- (7) Corporate profile to include list CVs and copies of credentials of the company and the technical staff Indicating qualification, years of cognate experience and certificate of registration with relevant professional bodies,
- (8) Company's audited accounts for the last 3 years (2012 2014) duly stamped by a professional accounting/audit firm showing annual turnover.
- (9) Evidence of compliance with industrial training fund (ITF) Amendment Act 2011 by inclusion of compliance certificate from ITF.
- (10) Evidence of registration on the Database of Contractors, consultants and service providers by inclusion of the Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) in line with the provision of sections 5(h) of the public procurement Act(PPA) 2007.
- (11) Original bank statement for the past 12 months.
- (12) Bank reference letter and documents showing availability of funds/liquid assets and/or credit facilities from the banker(s) to successfully complete the contract (Advance Payment Guarantee),
- (13) Verifiable evidence of similar jobs successfully executed or being executed within the last 5 years indicating type, cost, location and evidence of award and completion
- (14) List of veritable essential equipment in full working condition to be used for the project indicating whether owned, hired or leased.
- (15) Company's registered address, functional contact address, GSM phone numbers) and e-mail address.
- (16) Reference letter from three previous clients of similar project satisfactorily completed
- (17) A sworn affidavit certifying that:
  - (a) The documents submitted for the pre-qualification are genuine and correct.
  - (b) The Director(s) seeking per-qualification had never been convicted by any court of law.
  - (c) The company is not bankrupt
  - (d) Non of the officers of Nwafor Orizu College of Education, Nsugbe is a former or present Director of the company.

(18) Evidence of payment of non-refundable Tender fee of ₦100.000 per lot made payable to NOCEN account No; 5060013006, Fidelity Bank.

Note:

Original copies of any document may be requested to be made available for sighting.

<b>Lot No</b>	<b>DESCRIPTION</b>
1	— — — — —
2	Construction of 2-storey science block complex with external works
3	Construction of 2-storey E-library building complex with external works
4	Renovation of Home Economics Laboratory
5	Procurement of 1No 75HP Holland Tractor AG2053 with trailer AG2055. Procurement of 10No photocopy machine for office uses, 20No office fridge 201 model, 20No 1HP split Air condition 1 No LGI ed 32LB550 television for
6	Demonstration and 100No ceiling fans in classroom Procurement of various hospital equipment and instrument, 1No infant incubator for premature and new born, 2No pulse oximeter, 1No General Examination light mobile stand, 1No electronic patient bed, 2No stretcher general purpose, 1No German type delivery table, 2No kielland obsletrical forceps 420mm and 111No of various
7	equipment for the student health centre.
8	Procurement of 1No Mercedes-Benz Alego 1517 water tanker truck (10,000 litres). Procurement of 1No tipper truck Mercedes-Benz Alego 1517k with 6 cubic meter
9	bucket.
10	Procurement of 350No computer Laptops, Pentium with duel core 500HP 4GB RAM windows 7 and other accessories VAT inclusive.
11	Procurement of 300 sets student single eight spring 3ft×6ft spring single iron bed and 3ft×6inches foam mattress VAT inclusive.
12	Drilling of 2 No motorized boreholes with 20,000 ga I overhead tank, 2,000 ga is overhead tank, 8'12 bar diameter casing, 10HP submersible pump water treatment with accessories.
13	Procurement of 1No 16 seater Hiace Bus, 2.6petrol engine, 5speed manual transmission and other accessories VAT inclusive.

Procurement of 350 set 2-in-1 computer table with sliding keyboard and metal stand and chair VAT inclusive.

### **Collection of Documents**

Interested Bidders should collect Pre-qualification and Financial bid documents from the Office of the HOD, Works and Services on presentation of the receipt issued by College Bursary from **Monday, 21<sup>st</sup>September to Monday, 3<sup>rd</sup> November, 2015.**

### **Submission of Pre-Qualification and Tender Documents**

The Pre-qualification and Tender documents should be arranged in the order listed above, enclosed in a sealed envelope marked and specified at top left “confidential” indicating what you applied for

The envelope should be delivered to: **The Registrar, Nwafor Orizu College of Education, Nsugbe not later than 12:00 noon Monday, 3<sup>rd</sup> November, 2015.**

### **Invitation for Pre-Qualification and Tender Exercises**

Contractors are hereby requested to indicate their interest in participating in the Pre-qualification and Tender exercises, following which only Pre-qualified Bidders will be invited for the opening of financial tenders.

The public opening of the Pre-qualification would hold **on 3<sup>rd</sup> November, 2015 by 12.00 noon in the College Council Chamber.**

### **Important Information**

- (i) Failure of a Bidder to follow the order of any of the instruction above or provide any of the listed documents may automatically result in disqualification.
- (ii) Notwithstanding the submission made, the College is neither committed nor under any obligation to include any contractor on the final list of pre-qualified Contractors or award any form of contract to any contractor.
- (iii) To qualify for a multiple number of lots in a package for which tenders are invited in the invitation for Tenders, the Tender shall demonstrate having resources and experience sufficient to meet the aggregate of the qualifying criteria for the individual lots.
- (iv) The College reserves the right to verify the authenticity of any claim made on the pre-qualification document submitted by companies.

(v) The College reserves the right to reject any Pre-qualification document and is neither committed nor obliged to give reasons for the rejection of any of the companies responding to this invitation.

**Please Note:**

The execution of these projects will depend on the release of funds by the appropriate funding Donor. The College will not be liable if there is any delay in the release of funds.

**G.U. OKEKE. AG.**

**Registrar**